

SIGN PERMIT APPLICATION

DATE _____

JOB ADDRESS _____

Owner	Mailing Address	Zip	Phone
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Contractor	Mailing Address	Zip	Phone
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Architect or Designer	Mailing Address	Zip	Phone
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Engineer	Mailing Address	Zip	Phone
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USE OF BUILDING: ☐ R1,2,E ☐ R3,4 ☐ COMMERCIAL ☐ INDUSTRIAL

CLASS OF WORK: ☐ NEW ☐ ADDITION ☐ ALTERATION ☐ REPAIR ☐ DEMOLITION

DESCRIBE WORK: _____

ATTACH A COPY OF DRAWING OR SKETCH SHOWING SIGN (S) AND LOCATION (S). _____

VALUATION OF WORK: \$ _____ SQUARE FOOTAGE: _____

SPECIAL CONDITIONS _____

APPLICATION ACCEPTED BY: _____ UNLIGHTED SIGNS _____ \$25.00 EACH _____

PLANS CHECKED BY: _____ LIGHTED SIGNS _____ \$35.00 EACH _____

APPROVED FOR ISSUANCE BY: _____ INSPECTION FEE PER SIGN _____ \$40 EACH _____

ADMIN FEE \$25.00

TOTAL \$ _____

NOTICE THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE OR OWNER/AUTHORIZED AGENT/CONTRACTOR _____

DATE _____